

MaryAnn May, Ph.D.

❖ Education

<u>Institution</u>	<u>Degree</u>	<u>Major</u>	<u>Date Awarded</u>
Auburn University	PhD	Adult Education	2016
Auburn University	Master of Science	Adult Education	2012
Columbia Southern University	Bachelor of Science	Occupational Safety & Health	2008
Broward Community College	Associate of Science	Fire Science Technology	2002

<u>Professional Experience</u>	<u>Position</u>	<u>Period of Appointment</u>
School Board Broward County	Chief Fire Official	2017 - present
Auburn University	Fire & Life Safety Specialist	2009 - 2017
School Board Broward County	Safety Manager	2005 - 2009
School Board Broward County	Fire Safety Specialist	2003 - 2005
Anderson News	Corporate Safety Director	1993 - 2003

❖ Experience

Broward County School Board (2017 -- present)

Chief Fire Official

- Ensure all school and district sites receive inspections for fire, safety and sanitation on a yearly basis as required by state code and recommend corrective actions as required
- Prepare the Joint Annual Comprehensive Safety Inspection Report for all District, leased and charter schools
- Provide direction to Physical Plant Operations (PPO) and Environmental Health and Safety (EH&S) to ensure life safety and fire code compliance
- Implement strategic departmental plan in alignment with District Strategic Plan
- Manage fire inspectors for plan review, construction inspections, existing building inspections to ensure work is of quality and timely
- Implement District fire safety educational program
- Provide direction on life safety features of capital and SMART projects
- Provide direction to architects, engineers, projects managers, PPO and EH&S related to fire and life safety for capital, SMART and school based projects
- Review and approve products for fire safety compliance and security
- Provide communications and updates to State Fire Marshal's Office, County fire marshals, principals, directors, District Superintendent and Cabinet
- Oversee and monitor the identification and resolution of any serious life safety issue and/or fire concerns
- Manage staff, set goals, and develop employees, oversee departmental operations, budget and staffing needs
- Develop and implement departmental standard operating procedures
- Represent District on County Fire Marshal committee
- Represent department for Safety & Security committee, First Responder committee, Physical Structure Supports committee, Standards committee, FSSAT Facilities Division committee
- Designee for the Chief Facilities Officer

Auburn University (2009 – 2017)

Fire & Life Safety Specialist III

- Managed construction projects related to life safety and provided support to other trades and project managers
- Conducted meetings with architects and engineers to finalize life safety requirements for new construction and renovation projects
- Provided direction to general contractors and various trades throughout construction to bring capital projects in successfully
- Successfully completed over \$150 million in capital building projects
- Managed and oversaw campus-wide vendor contracts and supervised vendor personnel for the inspection, testing and maintenance of university fire sprinkler, hood system and special hazard suppression systems. Authorized all repairs and emergency call-outs of vendors. Managed budget and projections of future costs.
- Managed compliance of vendor certification requirements that were required to work on life safety systems
- Served as liaison to the Fire Department for day to day fire safety issues on campus, fire drills, plan review assistance, modifications of fire safety systems
- Worked with Public Safety and Building Occupants on emergency evacuation plans for campus
- Set up and conducted emergency drills with Building Occupants, Public Safety and Fire Department
- Provided information to current AHJ on various code research and regulatory compliance issues, and projected budgeting timeline needs for fire and life safety systems
- Trained and mentored other fire safety staff on various job required duties and responsibilities
- Developed Fire Safety staff to include cross-training involving inspection of existing buildings, various stages of construction inspections, issuing of Hot Work Permits, Tent Permitting, inspections of Jordan-Hare stadium, and special large event life safety inspections
- Trained various Risk Management Staff on fire safety, fire code interpretation and fire safety inspections
- Guidance to the Fire Safety staff during the absence of an "official" Fire Safety Manager (2013-2014)
- Interim AHJ on Life Safety Code Compliance for new buildings and life safety systems testing and acceptance. Provided approval for occupancy of new buildings, along with the Building Commission and various other AHJ's (2013-2014)
- Reviewed and part of the approval process for pyrotechnic events
- On-call 24/7 for emergencies involving the fire suppression systems and when needed, fire investigations
- Plan Review of new construction and renovation projects for fire and life safety code compliance
- Submission of fire safety statistics for the Princeton Review Survey and the required regulatory reporting for the Higher Education Opportunity Act
- Responded to and investigated fire incidents, track all campus fires and alarms, analyze trends, make recommendations
- Maintained NIMS compliance and required training for Fire Safety unit
- Assisted with Strategic Plan for the Fire Safety unit implementing various strategies to reach goals
- Performed Safety inspections of existing buildings on campus providing reports and corrective actions needed to key stakeholders
- Provided consultation regarding fire and life safety issues as needed to various stakeholders such as construction managers, project managers, and deans, building coordinators, other departments and occupants.

- Served as liaison with other departments as needed to reduce risk/unsafe situations i.e. Laboratory Safety, Hazardous Materials, Occupational Safety & Health, Facilities, Housing and Residence Life, Public Safety and various outside regulatory agencies
- Developed fire safety training for various groups as needed
- Organized and lead the Fire & Life Safety inspections specific to Jordan-Hare Stadium during football season, large scale arena events and theatre programs
- Reviewed and issue Hot Work, Fire Watch, tent permits and fire protection equipment outages as needed

School Board of Broward County (2003-2009)

Manager – Safety Department

- Analyze accidents to find ways to prevent future occurrences
- Review and recommend safety policies for continued safety improvement at District sites
- Responsible to oversee and monitor the identification and resolution of any serious life safety issue and/or safety concerns
- Ensure all school and district sites receive inspections for fire, safety and sanitation on a yearly basis as required by state code
- Prepared the Joint Annual Comprehensive Safety Inspection Reports for all District sites for transmission to the State Fire Marshal and interested District Departments
- Responded to and investigated student and employee accidents, fire incidents and other emergencies
- Restructured and revised the District's Employee Safety Manual for use at all District sites, inclusive of maintenance and operations employees of all trades and garage/repair shops.
- Created and implemented the New Hire Training Program for all new Safety Department staff
- Supervised the orientation and training of all new Safety Department employees, including clerical and inspectors.
- Coordinated training for Safety Department inspectors, Safety Department clerical staff and the District Safety Committee
- Represented the Safety Department and School District on various external committees
- Designee for the Director of Safety
- Managed staff, set goals, and develop employees, oversee departmental operations and personnel issues
- Maintained NIMS compliance and required training.
- Updated strategic plan for the department
- Oversaw District AED Program
- Assisted with pandemic planning for the District
- Review of all safety and emergency plans for the District
- Planned and coordinated emergency drills with various departments, schools, police and fire personnel
- Updated and maintained departmental procedure manuals

Approximately 260 locations and 30,000 employees. Sixth largest school district in the Nation.

Anderson News (1993-2003)

Corporate Safety Director

- Created and implemented all safety, OSHA, Fire, DOT and EPA Compliance programs
- Trained and directed National Safety Committee and other safety staff at various locations
- Monitored safety training progress at all facilities, including fixture making shops
- Analyzed employee accidents and vehicle accidents for trends and made recommendations for preventative measures
- Developed safety procedures to reduce workers compensation and auto liability costs company wide

- Manage worker's compensation program for the Miami location
 - Maintain required OSHA logs and review and finalize all other location logs
 - Developed emergency procedures at each location; including severe weather, tornado, earthquake and hurricane procedures. Final approval on all emergency/contingency plans.
 - Inspected company vehicles including Department of Transportation (DOT) regulated vehicles
 - Developed fleet safety programs, inclusive of DOT requirements
 - Negotiated all OSHA Informal Conferences and other regulatory agency interactions
 - Exclusive person for developing and assisting company facilities for NFPA Code compliance and all life safety issues
 - Supervised company compliance with regards to underground and aboveground storage tanks
 - Organized and composed written updates and reports to Regional/Divisional Vice Presidents
 - "On Call" person for catastrophes or severe incidents regardless of national location
- Approximately 300 locations spread across the continental United States, 7,000 employees*

Certifications & Awards

- Fire Safety Inspector I
- Fire Inspector II
- Plans Examiner I
- Fire Fighter I & II
- Fire Officer I
- Six Sigma White Belt

Training Conducted

- Fraternity Fire Safety
- Emergency evacuation training for RA's and GA's, Residence Life Staff
- Emergency evacuation training for Theatre event staff
- Basic Fire Safety and Prevention
- How to Conduct Fire & Life Safety Inspections
- New Hire Orientation
- Forklift Training (in-class)
- Hazardous Communication
- Lock out Tag out
- Emergency Action Planning for Managers/Emergency Action Planning for Employees
- Emergency Drills – Tabletop/Emergency Drills – Full Scale
- Severe Weather Preparation
- OSHA Inspection Preparation for Managers
- Safe Lifting Techniques
- Safe Driver Training/Tips
- Bloodborne Pathogens

Invited Presentations

Presenter for NFPA Conference June 2014

Presenter for the Center for Campus Fire Safety November 2014

Invited Presenter for United States Institute for Theatre Technology August 2016

Contracts Managed

Inspections, testing and maintenance of fire suppression systems

Inspections, testing and maintenance of range hood and special hazard systems

❖ **Service**

University Service

Structural Modifications Committee (ADA)

Membership in Professional Associations and Societies

Phi Kappa Phi Honor Society

National Fire Protection Association

The Center for Campus Fire Safety

American Society of Safety Engineers

East Alabama Regional Training Association

Automatic Fire Alarm Association